



CEDAR CREEK church

a safe place to grow in faith

Seeking a Director of Youth Ministries to lead our youth ministry into the future

Cedar Creek is a dynamic congregation of ECO: a Covenant Order of Evangelical Presbyterians, located in Sherwood, Oregon. We now have an opening for a part-time Director of Youth Ministries.

We are open to making this position “Assistant Pastor for Youth” for someone who is ordained or ready for ordination.

YOUTH MINISTRIES DIRECTOR JOB DESCRIPTION

Purpose

To direct the Senior High and Middle School ministries at Cedar Creek Church by providing positive, accepting and spiritual leadership, in order to lead and love young people into joyful Christian discipleship for a lifetime of maturing faith.

Since this is a part-time position we are looking for a leader with a discipling approach who can mobilize teams for the sake of the youth in our church and in our surrounding community. We are not looking for someone who will try to do all of the things listed in this job description, but rather we are looking for a leader who will actively engage in this work while coordinating the participation of people within the congregation.

CORE ROLES

Cultivate Relationships – with parents, teens, and the community, through strategic interaction. Work with the pastor; report regularly regarding plans and accomplishments.

Build Teams – Lead in cooperation with adults and student leaders, recruiting and training effectively.

Communicate Effectively – Communicate with the congregation, the Session, parents, and teens. Deliver regular updates on plans, progress and vision.

Demonstrate Accountability – Demonstrate accountability by having on-going dialogue and taking action on all feedback of your performance. Assess goals and results for retention and outreach with teens. Plan for continued growth and learning.

QUALIFICATIONS

1. Committed to Jesus Christ as Lord and Savior. Actively engaged in practices that will further a growing relationship with him.
2. Organizational Skills – Organized and also able to work with others, delegating tasks appropriately.
3. Leadership Skills – Demonstrated potential for leading youth and keeping them involved and excited.
4. Combination of appropriate education and applicable experience in youth ministry
5. Experience in Bible teaching and addressing youth concerns.

CHARACTERISTICS

1. Passionate to see youth come to Christ and grow in maturity
2. Character above reproach
3. Desire and ability to minister to whole families
4. Enthusiastic, positive, teachable, and adaptable

RESPONSIBILITIES

1. Seek God's guidance for the direction and focus of the youth ministry.
2. Lead teams of students and adults in organizing middle and high school fellowship, and Christian education activities, including:
 - a. Recruit and equip a staff of adult volunteers who will build mentoring relationships with middle school and high school youth
 - b. Reach unchurched students for Christ through the student leadership team and contact work in the community, including on school campuses
 - c. Oversee the weekly middle school and high school fellowship groups
3. Lead and organize youth service projects, activities, and retreats.
4. Work with the Youth Team to plan meaningful annual mission trips and fundraisers to finance them.
5. Manage the youth program budget and related fundraising activities.

6. Participate in the weekly staff meeting and meet weekly with the pastor.
7. Reach out to church youth (those active as well as those inactive in the program) through personal contact. Demonstrate support of their areas of interest beyond the church walls.
8. Provide care to youth who are grieving, hospitalized, or in need of special spiritual support and guidance.
9. Maintain timely communication with families, youth, and congregation regarding planned activities or areas of responsibilities.
10. Attend and help lead Youth Team meetings.
11. Attendance at the weekly Sunday morning worship service will be necessary in fulfillment of this position.

RELATIONSHIPS

Work in close cooperation with the adult volunteer advisors, Youth Team, and the Church staff.

ACCOUNTABILITY

To the Pastor, Leadership Development Team, and Youth Team.

EVALUATION

An annual review will be conducted by the Head of Staff.

REQUIREMENTS

1. Pass a background check
2. Maintain First Aid/CPR certification

HOURS AND COMPENSATION

Status: Exempt

Pay will be determined based on education, qualifications, and experience.

8-12 hours per week
\$13-\$15 per hour

TO APPLY

Send resumé and cover letter to mike@cedarcreeksherwood.org

Or mail to Pastor Mike Conan
21901 SW Sherwood Blvd.
Sherwood, OR 97140